

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities

Response:-

The college has established systems and procedures for maintaining and utilizing physical, academic and support facilities.

- ❖ The Governing Body of the college is keen on maintaining the good quality Infrastructure of the college. The members of the Governing Body are quality conscious. The Vice- President of the Trust, Mr. Satish Phatak, is a renowned Architect of the town. All the civil works are carried out under his guidance. As per the requirement, necessary repairs are done.
- ❖ **Laboratories:-** All Laboratories are equipped with required equipments and are also provided with basic necessities. New equipment's are purchased as and when necessary. They are maintained properly, calibrated and serviced periodically. The records are maintained in stock register as per the due process.
- ❖ **Library:-** Maintenance of Library involves stacking , shelf arrangement, cleaning , shelving, Binding of books and weeding of unwanted books and materials . Library and laboratories maintain a stock register for the books and equipments / instruments etc. respectively. Textbooks, Competitive exam. Books and Reference books are bought and issued to the borrowers. The pest control of Library books and Office records is done periodically.
- ❖ **Sports:-** The college has a spacious Gymnasium Hall. Two Volleyball Courts and a Kabaddi Playground are maintained by the players and the menial staff. Sports equipments are purchased and maintained properly. Indoor games like Table Tennis, Carom and Chess are played. Guidance for Archery, a traditional game, is also provided in campus by our Director of Physical Education. Since our college is co-ed, Boys and Girls are encouraged to play various games on the college ground.

- ❖ **Computers:-** Continuous up gradation of technology and the infrastructure is one of the quality policies of the institution. The institution is making conscious efforts to create IT enabled teaching – Learning environment in the campus. The college has separate computer lab in the new campus. The college has internet connection and utility softwares. Computer system, UPS, Softwares are maintained by Data Tech Computers, Yavatmal.

- ❖ **Classroom:-** Classrooms and Seminar Hall have enough seating capacity. Seminar Hall and 4 classrooms are provided with LCD Projectors. Cleanliness of Classroom and Seminar Hall is maintained on regular basis.

- ❖ **Hostel:-** Our college has a airy Girls Hostel with Mess Facility. A warden is appointed and the security has been handed over to private security guards appointed by the college management.

- ❖ **Support System :-**
 - Regular cleanliness of corridors, classrooms, laboratories and premises is done by the peons of the college. Washroom and Lavatories are maintained by contractually appointed sweepers.
 - Greenery of the campus is maintained by the Raj Nursery.
 - Electrical Maintenance is taken care of by an electrician/contractor. His job is to identify faulty electrical fittings and their replacement throughout the year.